

ASP at Home Checklist

1. **Register online at JesseLeeatHome.org.** The participant should register themselves since they have to read and sign the Covenant. Parents should not register for their teens. You will need your medical insurance information and a credit card.
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3. **Print Liability Form** and complete. At the bottom of the Home Screen, click on Forms to Print. Bring to orientation or mail to Julie Yaun, 14 Fisher Lane, Ridgefield, CT 06877.
4. About 24 hours after you've registered, you will be eligible to **sign up for mandatory Basic Skills and Ramp Building Sessions** through our website, JesseLeeatHome.org. You need to use the email you gave when you registered. (The teen's email, not the parent's). These sessions are held in April and May. Everyone takes Ramp Building. **You only need to take Basic Skills if this is your first year participating in the program.**
5. New Volunteers: **Print the list of tools** found in the Basic Skills section. You'll need them for the April Basic Skills session. Label all tools with your name!
6. You must **attend one Orientation session. There are two options: March 12 OR March 18 6:30-8:00 PM.** Snow dates are March 13 and 19. A parent session is held at the same time. One parent must attend. The parent session lasts about 30 minutes.
7. You will need to ask family and friends (NOT your parents) to help you raise \$50 to go toward our expenses. Send a text or an email to your neighbors, relatives, friends. Tell them about the program and ask for their support to help local families in need.

Donors can give you a check **payable to Jesse Lee ASP at Home.** Bring checks to the orientation meeting or mail to Julie Yaun, 14 Fisher Lane, Ridgefield, CT 06877

OR

They can make their donation with a credit card through our website. Click on **Menu** then **Buy Stock.** A 3% fee is charged for online donations. Make sure they put your name at the bottom of the form so you get credit.

\$50 is the minimum you need to raise. If you raise more than that, we will gladly accept more money!

8. We will notify you in June by email which crew you will be working with and who your crew leaders are.
9. You will **meet your crew** and discuss the job you've been assigned to at the **mandatory Kickoff Meeting, Sunday, June 29 from 6:30-7:30 PM.**
10. We work **Monday-Thursday, June 30-July 3 from 8:30-4:00. We will not work on 4th of July.**
11. We end the week with a mandatory **Wrap-up Dinner and Share Circle Thursday afternoon, 4:30-6:00 PM.**